

JOB DESCRIPTION FORM

Department Description
Responsible to Program Manage the entire SC NPI process from product concept, through Supply Chain to sustainable production.
Scope of Responsibilities & Position Expectations
<p>Responsibilities include: program schedule management, new product cost management, manage factory prototypes/pilot builds, manage item set-up of system attributes, be the primary engineering interface to supply operations, ensure factory capacity, manage prototype material and ensure ramp clear to build</p> <p>May require a bachelor's degree and 0-4 years of experience in the field or in a related area. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Must be able to focus on results and time to market.</p> <p>The position requires excellent verbal and written communication skills, and requires independent analysis, decision-making skills and using prior experiences and knowledge of company policies and procedures to resolve non-standard problems.</p> <p>The individual is required to work with various departments and levels of management to prevent or resolve program delays.</p>
Knowledge/ Skill Requirement
<p>Previous experience in launching new products in a Supply Chain role and work well with numbers. Proven ability to manage multiple projects within pre-determined time, quality and cost objectives. Good business judgment is necessary in order to make independent decisions (with or without manager) in order to meet customer's expectations and/or diffuse potential issues Excellent interpersonal skills. Excellent attention to detail, accuracy, and timeliness. High level of initiative and proactive approach. Operates with integrity, demonstrates honesty and keeps commitments. Ability to work independently with limited supervision. Strong organizational skills and the ability to multi-task. Be able to work across time zones with flexible work hours and have the ability to communicate with others who do not speak their primary language. Intermediate ERP and data management skills required. Strong working knowledge of Excel, Word, and Power Point.</p>